

**United Way of Decatur & Mid-Illinois
2009/2010 Year Long Time Line**

- September 08-** *September 26, 2008 *Letter of Intent* distributed by email
- October 08-** *Agency Meeting 10 am October 3, 2008
- November 08-** *November 7, 2008 10am *Agency Meeting*
*November 14, 2008 *Letter of Intent* due
* *Piatt/Shelby Funding Recommendations* for 2008/2009 funding year made to United Way Board
*November 20, 2008 Volunteers review Letter of Intents
- December 08-** *December 5, 2008 Response back to Agencies regarding *Panel Review of Letter of Intent*
*December 19, 2008 *Applications* for 2008/2009 funding year handed out at the Agency Meeting at 10am (we will walk through the application together on this date).
**Press Release* for New Agencies needing Endorsement, and for Endorsed Agencies who need to reapply for 2010/2011 out
*Applications for Fund Distribution Volunteers will go out.
- January 09-** *January 16, 2009 10am *Agency Meeting*
*January 30, 2009- *Interim Reports* due for July 1, 2008-December 31, 2008. Please include Patriot Act and signed Agency Agreement.
- Agencies with fiscal year ending March 31, 2008-September 30, 2008 please include most recent Audited Financial Statements, Management Letter and Form 990 as of and for the year then ended unless previously submitted.
*Last week in January Site Visits and Panel Presentations will be scheduled for March.
*Selection of Fund Distribution Volunteers.
*Volunteer Applications due on January 15, 2009
*First training for Fund Distribution Volunteers January 23, 2009
- February 09-** *February 6, 2009 *DEWITT Applications* Out
*February 6, 2009 *Applications* Due for 2009/2010 funding year
*February 6, 2009 *Executive Director's Meeting* at 10am
*February 27, 2009 For Agencies who were endorsed in April 2006, *Endorsement Criteria Application* due.
*February 27, 2009 New Agencies *Endorsement Criteria Application* due (If Endorsement Applications are approved, agencies would be eligible to apply for funding for the years 7/1/10-6/30/11, 7-1/11-6/30/12, and 7/1/12-6/30/13)
*Second training for Fund Distribution Volunteers.
- March 09-** **Site Visits* for 2009/2010 funding year
**Panel Reviews* for 2009/2010 funding year
*March 13, 2009 *DeWitt Applications Due*
- April 09-** *DeWitt Review Committee Meeting
*April 21, 2009 Macon & DeWitt *Funding Recommendations* for 2009/2010 funding year made to United Way Board.
*April 27, 2009 *Announcement* of 2009/2010 Funding Decisions made
- May 09-** *Endorsement decision made by United Way Board of Directors
- July 09-** *July 1, 2009 *new funding year* 2008/2009 starts
*Press Release out for *Piatt/ Shelby Request*
*July 31, 2009 *Final Year End Reports* due for July 1, 2008-June 30, 2009.
Agencies with fiscal year ending October 31, 2008 through February 28, 2009 please include most recent Audited Financial Statements, Management Letter and Form 990 as of and for the year then ended unless previously submitted.
- August 2009-** **Piatt/Shelby Applications* Due